Comstock Park Educational Foundation

Meeting Minutes – May 9, 2016

Trustees Present: Denise Clement, Ethan Ebenstein, Bob Fidler, Janine Fidler, Jeff Hoag, Kevin

 McLellan, Sharon McLellan, Missi McPherson, Kim Reynolds, Jim Gilbert

Trustees Absent: Alex Clayson, Tonja Flystra

Other Attendees: William Postma, Spencer Miller, Ashley Smith, Beth Gilbert

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1. **Welcome** – 6:12 PM – Meeting was called to order at 6:00 pm by President Clement.
2. **Audience Participation** – There were no comments
3. **Consent Agenda** – Moved by Kevin McLellan, Seconded by Ashley to approve the consent agenda as follows:
	1. Approve Minutes of April 11, 2016. Motion passed 10-0.
4. **Reports**
	1. Financial Report – Jeff Hoag
		1. Financial reports were reviewed. The proposed 16-17 budget was presented for discussion. Lawrence Bouwens, community member Memorial contributions were presented.
	2. Update on Summer Science Camp – Bob Fidler
		1. Rachel Wohlford, science teacher and Cheryl Berg, parapro have been hired to run the summer science camp this year.
	3. Hacking for Education Golf Outing, August 28th – Will Postma, Spencer Miller and Jeff Hoag
		1. Update of corporate sponsorships was provided – so far we have received $1,100 in sponsorships. Everyone was encouraged to seek 2 corporate sponsors. Please forward contact info to Will and Spencer after securing the sponsorship.
	4. CP Community Celebration – Friday, August 19th from 6 to 8:30 pm
		1. $500 budget was approved. School supplies shopping team are: Will & Megan Postma, Janine Fidler
		2. Ashley and William will staff the CPEF table at the event and pass out school supplies
	5. 2016-2017 Meeting Dates were proposed as follows: 7/11/16, 8/8, 9/12, 10/10, 11/14, 12/12, 1/9/17, 2/13, 3/13, 4/10, 5/8 and 6/12/17. All meetings will start at 6 pm and will be held in the Board Room at MCMS unless otherwise noted.
	6. Marketing – a quote for $7000 from Allegra Printing for a mass mailing was presented. The committee felt that this was too expensive. Alternate, targeted mailings were discussed. We also discussed partnering with other schools or Facebook venues.
		1. Denise will write an article for the upcoming Schoolhouse News regarding the recent Barrett memorial.
5. **Action Items**
	1. Moved by Ethan Ebenstein and seconded by Janine Fidler to approve the financial report as presented. Motion passed 10-0.
	2. Moved by Bob Fidler and seconded by William Postma to approve the 2016-2017 budget as presented. The motion passed 8-1 with Sharon McLellan opposing.
	3. Election of Officers for the 2016-2017 year were conducted:
		1. President – will be Denise Clement
		2. Vice President – will be Janine Fidler
		3. Treasurer/Co-Treasurer – will be Jeff Hoag and Jim Gilbert
		4. Secretary – remains open
	4. Moved by Sharon McLellan and seconded by Ashley Smith to approve the meeting calendar for the 2016-2017 school year as presented. Motion passed 10-0.
6. **Adjourn**
	1. There will be no board meeting during June, due to a school board conflict.
	2. Moved by Bob Fidler and seconded by Sharon McLellan to adjourn the meeting at 7:10 pm. Motion passed 10-0.