Comstock Park Educational Foundation

Meeting Notes – May 8, 2017

Trustees Present: Ethan Ebenstein, Missi McPherson, Jeff Hoag, Terry Benjamin, Denise Clement,

& Jim Gilbert

Trustees Absent: Bob Fidler, Tonja Flystra, Janine Fidler, Debbie Benjamin, Kim Reynolds

Other Attendees: None

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1. **Welcome** – President Denise Clement called meeting to order at 6:05 pm.
2. **Audience Participation** – There were no comments
3. **Consent Agenda** – Moved by Jeff Hoag and Seconded by Terry Benjamin to approve the Consent Agenda as follows:
   1. Approve the 4/10/17 meeting minutes as presented.

***Motion approved with a vote of 6-0.***

1. **Financial Report:** Jeff Hoag presented the financial report along with a recommendation to close the account at United Bank.
2. **Summer Science Camp:**
   1. The five dates for camp are now set (which are 8/7, 8/8, 8/10, 8/14 and 8/15). Camp will run from 9 am to 11:30 am each day. We have room for 20 students. Rachel Wohlford will teach the camp and we will seek two high school students to assist. Letters will be sent to parents in the next week with a deadline to respond by 5/24/17.
3. **Winter/Spring Events:**
   1. Elk Brewing Pomo Opportunities – Kim Reynolds reported that the contact person at Elk Brewing is no longer there. Elk Brewing has agreed to be the lunch sponsor at the upcoming golf outing. We will connect with the owners at the golf outing to see what possibilities may be available for a fall event….including a possible pub-crawl.
4. **Hard Cider Run Parking Lot Attendants Fundraiser:**
   1. We are committed to 6/3/17. Parking team will include Terry and Debbie Benjamin, Missi & Jim McPherson and 2 SLCC employees. Jim has confirmed that all items (parking vests, etc.) will be provided. Jim has asked if we should reach out to recent CPEF scholarship recipients to get them involved in volunteering for this event. Missi will reach out to Caroline Bolthouse to get a list of recipients and their contact info. Corey Fanning will coordinate the event in Jim Gilbert’s place.
5. **Hacking for Education golf outing:**
   1. Elk Brewing has now confirmed as the lunch sponsor.
   2. The quote from Allegra Printing for the Hacking for Education golf outing postcards was discussed. The committee decided against marketing the golf outing via postcard. We will explore social media as well as the electronic billboards on West River. Jeff Hoag will get us contact info regarding the billboards.
6. **Nominations for 17-18 Officers:**
   1. Jeff Hoag nominated Denise Clement to serve as President for the 17-18 school year. This nomination was supported by Ethan Ebenstein.
   2. Jeff Hoag nominated Terry Benjamin to serve as Vice President for the 17-18 school year. This nomination was supported by Ethan Ebenstein.
   3. Jeff Hoag nominated Missi McPherson to serve as Secretary for the 17-18 school year. This nomination was supported by Ethan Ebenstein.
   4. Terry Benjamin nominated Jeff Hoag and Jim Gilbert to serve as Co-Treasurers for the 17-18 school year. This nomination was supported by Ethan Ebenstein.
7. **Future Meeting Items:**
   1. Grant Award Cycle – Round 1 during 6/12/17 meeting
   2. CP Community Celebration – being planned for 8/11/17
   3. Back to School event – format may be changing.
   4. Bylaw revisions – Ethan will check into possible language changes surrounding voting/conducting business. He will bring a recommendation for a possible first reading at the June meeting and a second reading at the August meeting.
   5. Holiday Fundraiser and Hacking for Education golf outing.
8. **Action Items:**
   1. Moved by Ethan Ebenstein and Seconded by Terry Benjamin to approve the financial reports as presented. ***Motion approved with a vote of 6-0.***
   2. Moved by Jeff Hoag and Seconded by Ethan Ebenstein to approve to elect Denise Clement as President for the 2017-2018 school year. ***Motion approved with a vote of 6-0.***
   3. Moved by Jeff Hoag and Seconded by Ethan Ebenstein to approve to elect Terry Benjamin as Vice President for the 2017-2018 school year. ***Motion approved with a vote of 6-0.***
   4. Moved by Jeff Hoag and Seconded by Ethan Ebenstein to approve to elect Missi McPherson as Secretary for the 2017-2018 school year. ***Motion approved with a vote of 6-0.***
   5. Moved by Jeff Hoag and Seconded by Ethan Ebenstein to approve to elect Jim Gilbert and Jeff Hoag as Co-Treasurers for the 2017-2018 school year. ***Motion approved with a vote of 6-0.***
   6. Moved by Jim Gilbert and Seconded by Terry Benjamin to approve the meeting calendar for the 2017-2018 school year. ***Motion approved with a vote of 6-0.***
   7. Moved by Ethan Ebenstein and Seconded by Terry Benjamin to close the bank account at United Banking and transfer the funds into the LMCU savings account. ***Motion approved with a vote of 6-0.***
9. **Adjournment** – meeting adjourned at 6:58 pm. Next meeting is planned for Monday, June 12 at 6 pm in the Mill Creek Board Room.